

# Deer Lake Run Homeowners Association



DEER LAKE RUN

## Review Request for Architectural Control Committee

*This form MUST be completed, submitted to ACC by Homeowner, AND approval from ACC received by Homeowner prior to any work being commenced on the property or the Board of Directors may impose a fine per FL Statute 720.305(2)*

Name: \_\_\_\_\_  
Address \_\_\_\_\_ Lot Number \_\_\_\_\_  
Contact number \_\_\_\_\_ e-mail \_\_\_\_\_

**Check the box that best describes your request:** *NOTE – Please use one form per requested item.*

- |  |  |
|--|--|
| <input type="checkbox"/> Fence Install/Replace (posts inside of fence) | <input type="checkbox"/> Shed Installation (limitations apply) |
| <input type="checkbox"/> Paint Exterior                                | <input type="checkbox"/> Structural Addition                   |
| <input type="checkbox"/> Roof Replacement                              | <input type="checkbox"/> Window Replacement                    |
| <input type="checkbox"/> Tree Removal                                  | <input type="checkbox"/> Other (Describe details below)        |

*Describe your request in detail* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ *Estimated completion date* \_\_\_\_\_

**Specifications** (Attach a copy of property survey and/or pictures showing proposed location, dimensions, materials, and colors to be used on requested item. If exterior painting is requested please attach paint swatches.)

### \*\*\*IMPORTANT APPROVAL INFORMATION\*\*\*

- (1) The Architectural Control Committee has 30 days from receipt of signed request form and all supporting documentation to review request.
- (2) All requests must conform to the local zoning and building regulations and you must obtain all necessary county permits.
- (3) All work must be completed within six (6) months from approval date or a new ACC request form is required.
- (4) All required permits must have final inspection no later than six (6) months after work has been completed.
- (5) Requests will be returned to homeowner if not filled out properly, lack proper supporting documentation, missing homeowner's signature and request date.
- (6) No prior revisions of this document will be accepted for a request. REV. 11/13/19

Homeowner signature \_\_\_\_\_ Date \_\_\_\_\_

Approved  Disapproved  Other \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_